

Camp Doublecreek

Pre-employment information – to be read before completing the staff application.

We recognize that staff is the most important element in a camp program – more important than equipment or programs. Therefore, it is necessary that counselors are aware of Doublecreek's goals and standards before they apply for employment.

Doublecreek began because Carter and Trudy Lester wanted a family business where children could be safe and have fun. (A more complete history will be in the Counselor Training Manual)

The Aim of Camp Doublecreek is “EVERYCAMPER FELLING BETTER ABOUT HIMSELF/HERSELF”

The purpose of Camp Doublecreek is “ Year Round Education – But not all in a classroom”. Because we feel there are many facets to education, we think children should and want to, learn sports (basketball, soccer, tennis, blooper ball, football), skills (how to shoot an arrow and ride a horse, how to swim and do arts and crafts) and self-reliance (how to make new friends, enjoy peers, become happily independent and recognize authority). We provide all this in an environment where adults care enough to accept each child on his/her own merit, lovingly give him/her boundaries for the camper's own safety and well being and do it while we all have a good time!

The objective of Camp Doublecreek:

1. **SAFETY FIRST**

Mentally safe, Emotionally (not ridiculed or picked on by peers or staff) and Spiritually (no cursing or off-color jokes)

2. **FUN-** the most each camper ever had!

3. **LEARNING-** the icing on the cake. This includes techniques and getting along with others.

Doublecreek administration believes in the Ten Commandments and runs the camp on these premises. The owners are Christians but demand that all campers and counselors allow staff and campers alike the freedom of his/her beliefs. A camp run on the Ten Commandments will offend no one but will assure everyone a safe and happy experience.

Some camp counselors are “Group Counselors” who are responsible for a group of boys or girls the entire time they are at camp. They take lunch orders, get campers to the activity scheduled and assist the Activity Counselors. There are some periods when the Group counselor will be leading activities without the aid of another counselor.

Some counselors are “Activity Counselors”; they are skilled in a certain activity and teach a different group each period.

Some counselors are also a “Pick-up-point Counselor”. They arrive at a pickup point at 7:30 each morning, ride out on the bus with the camper (and maintain safety on the bus so the driver can concentrate on driving) get them back on the bus by checking roll and stay at the pick up point until all campers are gone (which should be 5:30). There is, of course, additional salary.

Doublecreek will not employ anyone who uses drugs. Staff must wear acceptable clothing. (This will be outlined in detail at staff orientation, however you will need to purchase a staff shirt). There is to be no body piercing- except earrings may be worn by females.

It is necessary for counselors to be at camp before 8:00 AM (expect pick-up-point counselors who will arrive by bus) and ready to accept campers as they arrive. All staff that is not pick up point counselors need to stay until buses are gone (4:00 PM)

It is necessary for counselors to attend all training sessions before camp and two or three evenings during camp.

There is no “time off” during the day. Counselors are with and are responsible for campers the entire camp day.

It is essential that camp counselors get along with their peers and enjoy boys and girls. Camp counselors have fun, get hot, acquire an enviable tan and have many fun experiences to share with friends (none of them make fun of camp or campers and do not invade privacy).

Now that you know a little bit about us, Camp Doublecreek will be glad to accept your application and set up an interview if warranted. Please mail the application to PO Box 5261, Round Rock, TX 78683.

Use these categories when completing application

Counselor positions include:

Horseback Riding Instructor: Must be an accomplished rider and be acquainted with and/or willing to become proficient in, Doublecreek' s style of teaching.

Tumbling, etc: Includes aerobics, dancing, cheerleading, obstacle courses & gymnastics. Teaching experience is a plus, but knowledge and willingness to work with campers is necessary as is planning.

Tennis: Must be a proficient player and knowledgeable about the game and be able to plan lessons.

Archery: Must be knowledgeable and have experience. Certification is preferred.

Sports: Kickball, blooper ball, soccer, volleyball, basketball, etc. Must know how to play games and be willing to help campers learn skills.

Ag: Must be willing to procure and care for animals, and to plant and care for a garden.

Arts & Crafts: Organization is a necessity. This includes planning and ordering supplies before camp starts.

Group Counselors: Includes being responsible for a group of boys or girls, including ordering lunches, getting campers to scheduled activities each period, assisting at activities and having sole charge of group (teaching games, etc.) some periods.

Pick-up-point Counselor: Must arrive at pick up point before 7:30, check campers on to the bus, insure a safe and fun ride to and from camp and care for campers in the afternoons until they are picked up (5:30).

Gun Safety: Must be knowledgeable and have experience in gun safety. Certification is preferred.

All positions require flexibility, willingness to work hard, and compatibility, even love, with and for children.

Above all a TEAM mentality is needed!

Have you ever been convicted of any crime including DUI or DWI? _____

If yes, state the offence, location, date and disposition: _____

(A conviction does not necessarily disqualify you from employment)

Position(s) applied for: _____

Do you have the ability to do the job for which you have applied? _____

If no, please explain: _____

Are there any times, days, or dates, which you would be unable to work? _____

If yes, please specify: _____

*Staff training dates mandatory. Please see calendar on the Internet for these dates.

Do you expect to be working another job while employed at Camp Doublecreek? _____

How did you hear of Camp Doublecreek? _____

Give specific name of referral source: _____

Were you a Doublecreek Camper? _____

If yes, state the years: _____

Will you abide by all the safety rules of Camp Doublecreek? _____

Have you ever been disciplined for violating company safety rules? _____

If yes, please explain: _____

Would you be able to report to work on time everyday? _____

If no, please explain: _____

Have you ever been asked to resign or been fired from a job? _____

If yes, please explain: _____

Have you ever worked for or at a camp? _____

If yes, please state camp name, location, director, years and your responsibilities as well as a phone number for contact: _____

Why do you want to work with and care for children? _____

With what age group or gender do you prefer to work with? Why? _____

What is your philosophy about discipline? _____

What do you do when you are upset or angry about something? _____

Are you a pedophile or child abuser? _____

Have you ever been accused of being a pedophile or child abuser? _____

If yes, please explain: _____

Other than through employment how are you involved with children? _____

List the 3 greatest strengths and the 3 most difficult problems you have in working with children.

Greatest Strengths

1. _____

2. _____

3. _____

Most Difficult Problems

1. _____

2. _____

3. _____

Education: Print Name, City and State for each school listed	Number of Years attended	Type of course or Major	Graduated	Degree Received
High School				
College				
College				
Trade, Bus., Night or Corres.				
Other				

Are you presently in school? _____ if yes, give expected completion date: _____

List all current special license(s), permit(s), certifications(s) and level or credited hours (CPR, lifeguard, First Aid, ect.)

Type	Level	Expiration Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment: List all positions you have held, beginning with your most recent. (Attach any additional pages if needed.) You must also provide a letter of recommendation or confirmation of employment with dates of employment, and salary during the time of employment.

Current, or last employer _____ Employed from _____ to _____

Street address _____ Salary (monthly) at start _____ to _____

City _____ State _____ Zip _____ Telephone (____) _____

Briefly describe your responsibilities: _____

Did you work with children in this position _____ If yes, please give description of children
Number of children _____ Age group _____ Sex _____ Male _____ Female _____ Both

Did you supervise staff in this position? _____ If yes, describe _____

Reason(s) for terminating, or considering a change? _____

What did you like the most about this job? _____

What did you like the least about this job? _____

May we contact this employer while we are considering your application? _____

Next previous employer _____ Employed from _____ to _____

Street address _____ Salary (monthly) at start _____ to _____

City _____ State _____ Zip _____ Telephone (____) _____

Briefly describe your responsibilities: _____

Did you work with children in this position _____ If yes, please give description of children
Number of children _____ Age group _____ Sex _____ Male _____ Female _____ Both

Did you supervise staff in this position? _____ If yes, describe _____

Reason(s) for terminating, or considering a change? _____

What did you like the most about this job? _____

What did you like the least about this job? _____

May we contact this employer while we are considering your application? _____

Please Read Carefully Before Signing

Affidavit

I certify that my answers to the foregoing questions are true without any consequential omissions of any kind whatsoever, I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application or during interviews may be grounds for my immediate discharge.

I hereby authorize Camp Doublecreek to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

I understand that, in the event I am employed by Camp Doublecreek, my compensation, hours of employment and all other terms and conditions of employment are subject to modification or change by Camp Doublecreek at Camp Doublecreek's discretion.

I agree either while employed or after employment is terminated either by myself or Camp Doublecreek I may not use Camp Doublecreek's name, image, initials, or inferences in any and all internet sites, chat rooms, or instant messages.

I agree that, if I am employed, I will abide by all the rules and regulations of Camp Doublecreek. I agree that beginning and continuing employment at Camp Doublecreek depends, in part, on the following:

1. passing a drug screen and/or physical examination, if requested by Camp Doublecreek to be given by a doctor, nurse, or medical facility selected by Camp Doublecreek.
2. Satisfying Camp Doublecreek's requirements concerning:
 - a. My driving record
 - b. My criminal history record
 - c. Reference checks
 - d. Letter of recommendation/ employment history verification supplied by myself
 - e. Staff training

I understand that as long as my employment with Camp Doublecreek lasts, Camp Doublecreek may retest any or all of the above requirements at any time.

I understand that completion of this form does not guarantee me status as an applicant or any consideration for employment unless I meet all stated minimum requirements of the position for which I am asking to be considered.

Also, I give my consent for Camp Doublecreek to share information pertaining to my future employers. I further understand that nobody at Camp Doublecreek is authorized to enter into any contract with me without the express written consent of a Senior Officer of Doublecreek Farm, Inc. I also, understand that my employment is "at will" and may be terminated by myself or Camp Doublecreek at any time for any reason or no reason at all with or without prior notice.

I also, understand that I must attend all training sessions in order to be employed by Camp Doublecreek and will be expected to give two (2) hours per session outside of normal camp hours to maintenance and upkeep of the camp.

I have read the above statements and accept the same as a condition of my employment with Camp Doublecreek.

Signature of Applicant

Date